

**OFFICE OF THE CIRCUIT CLERK**

**LINCOLN COUNTY**

301 S. FIRST STREET, ROOM 205

BROOKHAVEN, MS 39601

Office: 601-835-3435 Fax 601-835-3482

DUSTIN R. BAIRFIELD, CLERK

Email: dbairfield@co.lincoln.ms.us

**Passport Information**

**Documents required when applying for a passport:**

- 1- Certified birth certificate ( must have seal, copies are not acceptable)
- 2- ONE (2x2) passport photo (**may be taken here at the Clerk's office for \$10.00**)
- 3-Driver License- photocopy (back and front)

**PASSPORT FEES:** TWO (2) CHECKS/MONEY ORDERS MUST BE WRITTEN

Adult (16 and older) US DEPT OF STATE: \$130.00

OR

Child (15 and under) US DEPT OF STATE: \$100

and

LINCOLN COUNTY Execution Fee: \$35.00

Passport Card: These cards are valid for land and sea travel **only** to Canada, Mexico, Caribbean, and Bermuda.

**COST:** US DEPT OF STATE: \$30 FOR ADULT OR \$15 FOR CHILD AND \$35 LINCOLN CO

\*\*\*ALL MINOR CHILDREN APPLYING FOR PASSPORTS MUST BE ACCOMPANIED BY EITHER PARENTS OR GUARDIANS.\*\*\*

**ESTIMATED DELIVERY:**

Regular Mail- 8 to 11 weeks

Expedited Mail- 5-7 weeks

**Expedited Mail:**

Requires 1 overnight envelope with postage and label from the US Post office.  
Plus additional \$78.32 to US DEPT OF STATE

If you need your passport within 14 days, you must call the Passport Agency at 1-877-487-2778 to schedule an appointment. This is a temporary policy.

**CONTACTS:**

If you have additional questions or comments, please call the National Passport Information Center at 1-877-487-2778 or <http://travel.state.gov> 1/5/2022 drb