

**ORDER: AUTHORIZE DELETION OF COVID LEAVE POLICY FROM THE
EMPLOYEE HANDBOOK, WHICH WILL REMOVE ANY ADDITIONAL COVID
DAYS TO EMPLOYEES FOR 2024**

Motion was made by Tim Gordon, duly seconded by John Morgan, to authorize deletion of Covid Leave Policy from the Employee Handbook, which will remove any additional Covid days to Employees for 2024.

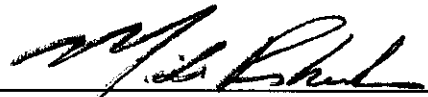
The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor John Morgan, voted yes
Supervisor Tim Gordon, voted yes
Supervisor Scott Allen, voted yes
Supervisor Greg Bynum, voted yes

After the vote, President Roberts, declared the motion carried, this the 18th day of January, 2024.



**Brent Larson, President
Board of Supervisors**



Mike Roberts, Chancery Clerk

Memorandum

To: Supervisors

From: Lisa Carwyle

Date: January 12, 2024

Subject: Covid Leave

Since Covid in 2020, the Board of Supervisors has granted additional Covid time off for employees who had Covid. Each year we followed CDC guidelines for the number of days off. This addition to the policy expired the end of 2023. **I recommend deleting the policy.** Covid is now as common as having the flu. Each employee receives 8 hours of sick leave monthly that can accumulate.

Addition to Employee Handbook

"Due to the COVID-19 pandemic, and a Governor declared emergency, each County employee shall be eligible for up to five (5) additional days of paid sick leave during calendar year 2022, where the employee is unable to work because:

- 1)The employee is isolated or quarantined, per the CDC guidelines; or*
- 2)The employee has a bona fide need to care for an individual subject to quarantine, per CDC guidelines*

This paid sick leave shall not accrue or rollover for any purpose at the end of 2023. Employees are not entitled to any additional compensation for unused sick leave under this policy. Nothing in this policy shall prevent a supervisor from requiring an employee to work from home, where the employee is able and authorized to do so. Employees may be required to submit information from their health care provider requiring the need to quarantine."

Please let me know if you have any questions.