

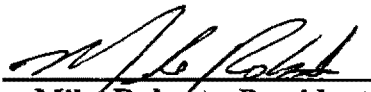
**ORDER: SPREAD ON THE MINUTES JUDGE ROBERT Q. WHITWELL'S
ORDER FOR INCREASE IN SALARY FOR COURT
ADMINISTRATOR, JENNIFER KINCAID, IN WHICH COUNTY
WILL PAY 20% OF THE INCREASE OF \$1,479.68 PER YEAR,
EFFECTIVE OCTOBER 1, 2022**

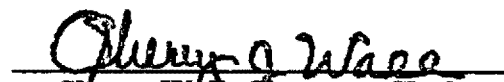
Motion was made by Brent Larson, duly seconded by Larry Gillespie, to spread on the minutes Judge Robert Q. Whitwell's order for increase in salary for Court Administrator, Jennifer Kincaid, in which County will pay 20% of the increase of \$1,479.68 per year, effective October 1, 2022.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor Larry Gillespie, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, absent
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 5th day of July, 2022.


Mike Roberts, President
Board of Supervisors


Sherry Wall, Chancery Clerk

MEMORANDUM


JUNE 27, 2022

RE: Please add Jennifer Kincaid Salary increase request to your next meeting Agenda.

Dear Clerks:

Please place my order on the above matter for approval at your next Board meeting so I can get it approved in the upcoming budget for 2022-23. I do not plan to attend this meeting but can be available by telephone if needed at (662) 213-5901.

Thank you very much,


Judge Whitwell

Hon. Sean Akins
Tippah County Board Attorney
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Marshall County Board of Supervisors
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Hon Amanda Smith
Marshall county Board Attorney
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awhaley@smithwhaley.org

Dear Gentlemen and Ladies:

This letter is to inform you of the increase in salary for my Court Administrator, Jennifer Kincaid. Jennifer is a faithful employee and is deserving of a salary increase.

Enclosed, please find an order for each County to approve, increasing the salary of my Court Administrator, in the amount of \$6,000 per year plus benefits or a total of \$7,388.40. Each County would be required to contribute up to 20% so it would be an estimated increase of \$1,479.68 per year or \$123.14 per month effective October 1, 2022.

I would appreciate your cooperation in approving this request.

If you have any questions, please advise.

Sincerely,



Robert Q. Whitwell
Chancellor

Enc: Order
Hon. Greg Snowden, Director of AOC

**ROBERT Q. WHITWELL
CHANCERY JUDGE**

P. O. Box 49

Oxford, MS 38655

Office: 662-236-0233 Fax: 662-234-6996

bwhitwell@lafayettecoms.com

June 23, 2022

Via Electronic Message

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**IN THE EIGHTEENTH CHANCERY COURT DISTRICT OF MISSISSIPPI
LAFAYETTE, BENTON, MARSHALL, TIPPAAH AND CALHOUN COUNTIES**

ORDER SETTING SALARY OF SUPPORT STAFF

IT HEREBY ORDERED that, in accordance with the Administrative Office of
the Courts' support staff positions and salary ranges for the Chancery and Circuit
Courts

and pursuant to Miss. Code Ann. 9-1-36, as amended, Jennifer Kincaid is
classified as "COURT ADMINISTRATOR" for the Eighteenth Chancery Court
District of Mississippi, and the annual salary of Jennifer Kincaid is hereby set at
\$58,000 plus benefits, effective October 1, 2022 and shall be funded from the
support staff funds of the undersigned chancellor of the District. If sufficient
funds are not available from the support staff funds of the undersigned chancellor,
said salary may be supplemented by the counties of the District in the percentages
set forth below:

LAFAYETTE COUNTY	TWENTY PERCENT (20%)
MARSHALL COUNTY	TWENTY PERCENT (20%)
BENTON COUNTY	TWENTY PERCENT (20%)
TIPPAAH COUNTY	TWENTY PERCENT (20%)
CALHOUN COUNTY	TWENTY PERCENT (20%)

SO ORDERED this the 24th day of June, 2022.

Robert Q. Whitwell

ROBERT Q. WHITWELL
SENIOR CHANCELLOR