


**ORDER: APPROVE MEMORANDUM OF UNDERSTANDING WITH
MISSISSIPPI DEPARTMENT OF HEALTH FOR AMBUS**

Motion was made by Larry Gillespie, duly seconded by Brent Larson, to approve Memorandum of Understanding with MS Dept. of Health for AMBUS.


The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor Larry Gillespie, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 6th day of June, 2022.



**Mike Roberts, President
Board of Supervisors**



Sherry Wall, Chancery Clerk

**2022 AMBUS Kit
Memorandum of Agreement
between the
Mississippi State Department of Health, Office of Emergency Planning and Response
And
Lafayette County Emergency Management Agency**

I. PURPOSE

The purpose of this Memorandum of Agreement (MOA) is to assign the use of (insert #) non-ambulatory evacuation bus stretcher conversion kit(s) provided by the Mississippi State Department of Health (MSDH), Office of Emergency Planning and Response (OEPR) to Lafayette County under the supervision of Lafayette County Emergency Management Agency (EMA). The kit(s) will provide the ability to expeditiously move a large number of non-ambulatory individuals via litters using bus(es) provided by local participating school district(s). This MOA may be activated to serve as special medical transportation in the event of a declared state of emergency or in the event of a mass casualty incident.

II. DESCRIPTION

The kit is an effective and efficient solution for mass evacuation and transport of special needs patients, casualties, and others who require non-ambulatory transport. The kit is designed to be installed in an existing passenger bus and utilizes standard North Atlantic Treaty Organization style stretchers. At full capacity each kit has the capability of transporting 12 non-ambulatory individuals.

III. ACTIVATION

This agreement may be activated through notification by the State Health Officer or designee to Lafayette County EMA.

Contact: Primary: Steve Quarles, Director
 Secondary: Jeremy Abbott, Deputy Director

When activated, Lafayette County EMA must have the ability to provide the appropriately configured bus(es) to MSDH within 12 hours of notification. The kit(s) will be housed at the following location(s):

Bus with kit frame at Lafayette County School District Bus Shop.

Stretchers from Kit at Lafayette County Central Fire Station due to molding issues when in bus.

IV. RESPONSIBILITIES

Prior to the declared state of emergency or mass casualty event, Lafayette County EMA will be required to:

1. Work with the local school district(s) to secure bus(es) for kit installation. The school district(s) may dedicate a bus for permanent installation or store the kit(s) for use in local emergencies on an as needed basis. However, state activation will take priority over local use.
2. Designate appropriate staff to assemble and install the kit(s).

3. Assign 2 drivers to deploy with the bus(es).
4. Provide the Mississippi State Department of Health (MSDH) with 24/7 contact information and immediately notify MSDH if this information changes.
5. Designate a primary location where the kit(s) will be stored, assembled, and installed and keep the locations and equipment available for inspection by MSDH personnel any time before, during, or after activation.
6. During the established hurricane season (June-September), it is recommended that the designated school district(s) install the kit(s) at maximum litter/cot configuration for quicker response.

During the response to a declared state of emergency or mass casualty event, Lafayette County Emergency Management Agency (EMA) will be required to:

1. Contact the appropriate facility housing the kit for activation.
2. If the kit(s) have not been installed on a permanent basis, the county will work with the participating school district(s) to provide staff and supplies to assemble and install the kit(s).
3. Work with the participating school district(s) to notify and activate two drivers for the bus(es).

V. PUBLIC INFORMATION COORDINATION

News releases or conferences held for the purpose of publicizing this partnership and the results thereof will be conducted jointly or with the concurrence of both agencies with respect to content.

VI. FUNDING

The non-ambulatory evacuation bus kit(s) are provided at no-cost by MSDH. Lafayette County EMA is responsible for storing the kit(s), securing staff to assemble and install the kit(s) in bus(es), and securing drivers to operate the bus(es).

- A. Initial Cost: Those incurred by MSDH to purchase the kit(s).
- B. Activation Cost:

In the event that the terms of this agreement are activated in response to a declared State of Emergency or mass casualty incident or in the event that a designated district participates in a drill/exercise at the request of MSDH, Lafayette County EMA may invoice MSDH based on the following schedule for each day that this agreement is activated by MSDH.

1. Payment for time of county employed personnel who are paid by/through Lafayette County EMA and who respond to and assist in assembling or installing the kit(s), who operate the bus(es) during the activation, may be reimbursed based on current market rate for individual discipline:
 - a. Kit Installers.
 - b. Bus Drivers.
 - c. Fuel used for bus(es) during deployment.

2. Any equipment costs approved on the Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates found at <http://www.fema.gov/government/grant/pa/eqrates.shtm>.
3. Costs associated with the use of any equipment or personnel in a local event will be negotiated with the authority requesting use of the resources as allowed by FEMA and Mississippi State Department of Health (MSDH) Finance and Administration.

Documentation submitted to MSDH must include worker sign in/out sheets and usage logs for items listed on the FEMA Schedule of Equipment Rates, if applicable. Documentation will be submitted to:

Mississippi State Department of Health
Health Protection, O-320
P.O. Box 1700
Jackson, MS 39215-1700

VII. EFFECTIVE DATE, AMENDMENT, AND TERMINATION

This Memorandum of Agreement becomes effective on the date of final signature by MSDH and will remain in effect until superseded, suspended, or terminated by written mutual agreement. Either party wishing to terminate this agreement shall submit a written notification no fewer than sixty (60) days prior to the desired termination date.

VIII. ACCEPTANCE OF AGREEMENT

Number of Kits: 1

Lafayette County Emergency Management Agency

Steve Quarles, Director of Emergency Management

Respondent Contact Name and Title

72 FD Buddy East Pkwy, Suite 102
Address

Oxford, MS 38655
City, State, Zip

662-234-5667
Contact Phone Number (office)

662-816-3821
Phone Number (cellular)

Phone Number (fax)

Signed Date

5/11/2022

Mississippi State Department of Health

Director, Office of Emergency Date
Planning and Response

Director, Health Protection Date

State Health Officer Date