

**ORDER: APPROVE DELETION OF FIXED ASSET IN THE CIRCUIT
CLERK'S OFFICE**

Motion was made by David Rikard, duly seconded by Chad McLarty, to approve deletion of fixed asset in the Circuit Clerk's office.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor Larry Gillespie, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 7th day of December, 2020.



**Mike Roberts, President
Board of Supervisors**



Sherry Wall, Chancery Clerk

LAFAYETTE COUNTY

CAPITAL ASSET DELETION FORM

DATE: 11/16/20
DEPARTMENT: CIRCUIT CLERK

DESCRIPTION OF ITEM DELETING (INCLUDING BRAND NAME):
HP Monitor and DELL Hard Drive, Keyboard

LOCATION: Circuit Clerk - Old Computer that Public Used

STICKER NUMBER: 102616

MODEL NUMBER: _____

SERIAL NUMBER: FD3R98GX98 D3CFY YFM7J QXH4R

STICKER NUMBER: _____

SERIAL NUMBER: _____

REASON FOR DELETION: Old & Replaced

Chynna Swine, DC
SIGNATURE OF DEPARTMENT HEAD

11/16/2020
DATE

COUNTY ADMINISTRATOR

DATE

FOR INVENTORY CLERK ONLY

Retirement has been approved on the Board Minutes: _____

Retirement has been entered on Ledger: _____

Inventory Number: _____

Minute Book Number & Page: _____

IF ASSET SOLD, TRADED, OR JUNKED

Sold/Traded To: _____

Amount Received: _____

Receipt Number: _____

Junked-Received By: _____

THE ABOVE INVENTORY CONTROL INFORMATION IS TRUE AND CORRECT