

**ORDER: ACCEPT AGREEMENT WITH TRI STATE CONSULTING FOR MAPPING
SERVICES FOR 2021 AND 2022 TAX ROLL FILES**

Motion was made by Larry Gillespie, duly seconded by David Rikard, to accept agreement with Tri State Consulting for mapping services for 2021 and 2022 tax roll files.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor Larry Gillespie, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 3rd day of February, 2020.



**Mike Roberts, President
Board of Supervisors**



Sherry Watt, Chancery Clerk

TRI-STATE CONSULTING SERVICES, INC

415 Church Ave
Philadelphia, MS 39350
P (601) 656-2569
F (601) 656-6077

PO Box 8485
Gadsden, AL 35902
P (205) 338-1060
F (205) 338-1064

109 S 4th Street
Gadsden, AL 35901
P (205) 338-1060
F (205) 338-1064

January 16, 2020

Lafayette County Tax Assessor
300 N Lamar Ste 103
Oxford, MS 38655

Enclosed are two copies of the contract for the annual map maintenance for tax roll years 2021 & 2022 between Lafayette County and Tri-State Consulting Services, Inc. Please have both copies signed and mail one original back to Tri-State Consulting, Services, Inc. at the address below. Please note the slight increase due to increase in expenses for materials and labor costs. Tri-State has not increased the price in several years.

Best Regards,

Monica Dennis

Operations Manager
Tri-State Consulting Services
PO Box 8485
Gadsden, AL 35902
(205) 338-1060
www.tscmaps.com

**STATE OF MISSISSIPPI
COUNTY OF LAFAYETTE**

AGREEMENT FOR MAPPING SERVICES

THIS DAY THIS agreement made and entered into by and between the Lafayette County Board of Supervisors herein after referred to as the "County" and Tri-State Consulting Services, Inc., herein after referred to as the "Contractor".

WITNESSETH;

That Lafayette County must maintain and update ownership maps to remain in compliance with the Mississippi Department of Revenue rules and regulations; Therefore, the Board of Supervisors is desirous of employing Tri-State Consulting Services, Inc. for providing certain mapping services and Tri-State Consulting Services, Inc. is desirous of providing such services.

Now therefore, for and in consideration of the mutual terms, conditions, and promises herein contained, Tri-State Consulting Services, Inc., does hereby agree to furnish said services.

SCOPE OF WORK

1. All work performed will be under the direction and approval of the Lafayette County Tax Assessor.
2. Contractor will update, correct and maintain County's ownership maps and related materials for instruments recorded commencing January 1, 2020 and continuing through January 1, 2022 with a completion date of June 15, 2022. This will be for the 2021 and 2022 tax roll files.
3. Contractor will be responsible for making all splits, consolidations, name changes, size changes, deletions, combinations, layout of new subdivisions and any change or update necessary for the maintenance of said maps and related materials during the period covered by this agreement.

4. A digital change form shall be created for each mapping change. At a minimum, data contained in this form will include grantor name, grantee name and address, deed reference and date, section-township-range, type change code, parcel number and legal description.

5. Contractor shall electronically update the land roll ownership data in the AS400. No data entry shall be required on the part of the County.

6. Sales letters will be generated for relevant conveyances. These letters will be in a format approved by the Tax Assessor and shall be folded for mailing purposes.

7. Contractor will provide an electronically generated deed log. At a minimum the log shall contain grantor, grantee, deed reference, date and parcel number.

8. Both new parcel splits and parent parcels valued on an agricultural use basis will be recalculated as to use and productivity. These calculation totals will be presented to the County for appraisal data entry.

9. The current digital parcel maps exist in two formats- AutoCad and ArcInfo.

A. Existing AutoCad files contain parcel database links. These links shall be maintained in a manner consistent with the existing DWG files. Layers, fonts, line types and other related data shall be maintained in a manner consistent with the existing data. All parcel boundaries will be maintained as closed polygons.

B. The ArcInfo geodatabase will be updated in a manner consistent with existing data. Published data will be made available to the Tax Assessor's office for viewing the maps.

10. Once all maps have been updated seven (7) sets of maps will be provided, four (4) bound sets and three (3) un-bound sets for each tax year.

11. The County will provide at no additional cost to the Contractor:

A. Copies of all required deeds and plats

B. Access to the IBM AS400 computer

12. All work must meet or exceed the requirements of the Mississippi Department of Revenue.

13. Personnel involved in maintaining the maps will be familiar with all cadastral mapping procedures and have a minimum of ten (10) years experience. Contractor will keep a designated MAE Appraiser on staff for the duration of the project.

PAYMENT AND TERMS

Compensation for all services will be a total of eighty eight thousand dollars (\$88,000) and will be invoiced over 20 months in the amount of \$4400 each month. Invoicing will begin on April 15, 2020 and will continue for the next twenty (20) months.

STARTING AND COMPLETION DATES

Work shall begin as soon as practical and continue without interruption until completed on or before June 15th of each year in compliance with Department of Revenue Mapping Requirements (Rule 6).

LAWS TO BE OBSERVED

The Contractor shall be presumed to be familiar with all Federal, State, and local laws, ordinances, codes, and regulations which in any manner affect those engaged or employed in the work or in any way affect the conduct of the work. No pleas of misunderstanding or ignorance on the part of the Contractor shall in any way serve to modify or amend any of the provisions contained herein.

RESPONSIBILITY FOR DAMAGE CLAIMS

The Contractor and his insurance carrier shall indemnify and save harmless the Client and all of its officers, agents, and employees from any and all suits, actions or claims of any character, name, and description brought for or on account of any injuries or damages received or sustained by any person, persons, firms, corporations or property, by or from the contractor or his employees. It is understood and agreed that the contractor shall be deemed in all respects and for all purposes as an "independent contractor".

The contractor shall carry public liability insurance and workmen's compensation insurance which shall save harmless the property owner, Lafayette County, and all county officials and other representatives from any claims, demands, actions, and causes of action arising from any act, either intentional or negligent, or the omission of act or acts by the contractor, his agents and employees, in the performance of these specifications.

MISCELLANEOUS PROVISIONS

- 1. The Contractor waives all rights accorded under Section 31-5-15, Mississippi Code (1972) Ann., as amended.
- 2. This contract represents the entire agreement between the parties hereto and the same shall not be modified, except that the same shall be evidenced by writing and executed by the parties. The terms, conditions, promises, and covenants herein contained shall obligate and be binding upon and insure to the benefit of the heirs, legatees, devisees, beneficiaries, executors, administrators, personal representatives, corporate successors, and successors in office of the parties hereto.

WITNESS THE EXECUTION HEREOF IN DUPLICATE ORIGINAL, any executed copy of which shall be deemed for all purposes as an original, on this the 3rd day of February, 2020.



(SEAL)
ATTEST: Sherry J. Wace

BY: [Signature]
President- Board of Supervisors

BY: Monica Jones
Officer- Tri-State Consulting Services, Inc

(SEAL)
ATTEST: Hillary Allen