

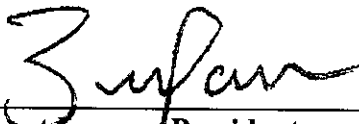
**ORDER: APPROVE CHANGE ORDER #26 FOR THE NEW LAFAYETTE COUNTY
SHERIFF'S DEPARTMENT FOR INTERIOR PANEL SIGN CHANGES**

Motion was made by Scott Allen, duly seconded by John Morgan, to approve Change Order \$26 for the new Lafayette County Sheriff's Department for interior panel sign changes.


The vote on the motion was as follows:

Supervisor Brent Larson, voted yes
Supervisor John Morgan, voted yes
Supervisor Tim Gordon, voted yes
Supervisor Scott Allen, voted yes
Supervisor Greg Bynum, absent

After the vote, President Larson, declared the motion carried, this the 20th day of January, 2026.



**Brent Larson, President
Board of Supervisors**



Mike Roberts, Chancery Clerk



December 9, 2025

Joel Hollowell, Director of Development Services
Lafayette County
300 North Lamar Boulevard
Oxford, MS 38655

RE: A New Sheriff's Department Building
and Improvements at the Detention
Center— Phase 2 (Rebid 2)
Lafayette County Board of Supervisors
PCO #26 – Interior Panel Sign Changes

Dear Joel:

I attach the Contractor's PCO #26 for changes to the interior room identification signage as requested by the Sheriff's Department. The previously approved interior signage package included the room names as indicated in the Contract Documents. These Changes are necessary to make the interior signage consistent with recent room assignment changes made by the Sheriff's Department while updating and finalizing the furniture plans.

The Contractor's total proposed change to the Contract Sum is **\$869.87** with no additional Days included in this PCO to perform the additional work. We have reviewed the proposed costs and additional time requested, found them to be reasonable, and recommend that this proposal be accepted as soon as possible.

Please advise if you have any questions.

Sincerely yours,

Paul A. Waddell, Assoc. AIA
Senior Project Manager
Howorth & Associates Architects

Enclosures



2006 ASPEN COVE - BRANDON, MS - 39042 PHONE: (601) 824-4646 FAX: (601) 824-2211 www.flagstarconstruction.com

December 8, 2025

Attn: Paul Waddell
Howorth and Associates Architects
800 North Lamar, Suite 4
Oxford, MS 38655

Re: LCSD Building and Improvements- Phase 2
Oxford, Mississippi

Change Proposal 026

Mr. Waddell:

Please accept the following as our proposal for costs associated with replacing 10 interior panel sign inserts. This also includes adding one complete panel sign frame and inserts for Patrol 100.

- SignMatters (Proposal Attached).....\$800.43
- Sales Tax (3.5%).....\$28.02
- Subtotal.....\$828.45
- P&O (5%).....\$41.42
- Total.....\$869.87

This proposal expires in fourteen (14) days. Please provide approval status as soon as possible.

Please do not hesitate to call me if you have any questions or need any additional information regarding the above.

Sincerely,

FLAGSTAR CONSTRUCTION COMPANY, INC.

Michael R. Parker
Project Manager

Quote No. 34417

December 8, 2025

Page 1 of 2



Customer FlagStar Construction

Reference Lafayette County Sheriff's Dept. - Interior Signage Additions

Bill to

FlagStar Construction
Mike Parker
2006 Aspen Cove
Brandon, MS 39042
US
T: (662) 200-2564
M: (662) 213-4619
Email: mikeparker@flagstarconstruction.com

Ship to

Lafayette County Sheriff's Department
Mike Parker
711 East Jackson Avenue
Oxford, MS 38655
US
T: (662) 200-2564
M: (662) 213-4619
Email: mikeparker@flagstarconstruction.com

Valid Until	02/03/2026	Revision Date	12/08/2025	Lead Time	7 - 8 weeks	SR	Alyssa Roof
F.O.B.	N/A	Revision No		Ship Method	Installed	PM	Alyssa Roof
Terms	Net 15						
Due Date							

No.	Item	Description	Qty	Unit Price	Extension
1.	Interior ADA Signage	Furnish (1) Framed Interior Sign -Overall Size: 9" x 9"	1	215.43	215.43
2.	Vinyl	Furnish (10) Sets of Room ID Vinyl for Existing Sign Panels per artwork attached	10	55.00	550.00
3.	Installation - Interior Products	Estimated installation for additional sign frame	1	35.00	35.00

FINAL APPROVAL: By approving the provided quote and design layout if attached, the client agrees that the layout and specifications are to their satisfaction and are final. Any changes requested by the client after this approval may result in additional fees.	Subtotal	800.43
	* Tax Exempt # MP-31151914	0.00
	Total	800.43

CHANGES AND REVISIONS: Any changes to the work agreed upon in the initial quote, including alterations to the design layout or specifications, may incur additional charges. The amount of these charges will depend on the nature of the change and will be communicated to the client in a revised quote.

REVIEW OF QUOTE AND LAYOUT: We strongly encourage the client to carefully review the quote and design layout, if attached, before signing for approval. Please check all text, graphics, colors, and dimensions to ensure they are to your satisfaction.

ALL QUOTES OVER \$500: For all orders over \$500, a 50% deposit is required before production can begin. The deposit must be paid in full before any work will commence on your order. Lead time and production schedules are determined based on the date the deposit payment is received, not the date the order is approved. Please ensure your deposit is submitted promptly to avoid delays in production. We appreciate your business and cooperation with our deposit policy, which allows us to provide high-quality products in a timely manner.

Quote Valid Until: February 3, 2026

continued on next page

Quote No. 34417

December 8, 2025

Page 2 of 2



Customer FlagStar Construction

Reference Lafayette County Sheriff's Dept. - Interior Signage Additions

By signing below, I approve and authorize this quote and acknowledge that I have read and agree to the attached terms and conditions.

Alyssa Raaf

12/08/2025

Submitted by

Date

Approved by

Date

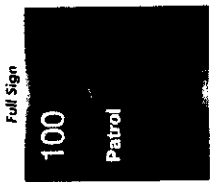
Print Name



Primary Room Identification

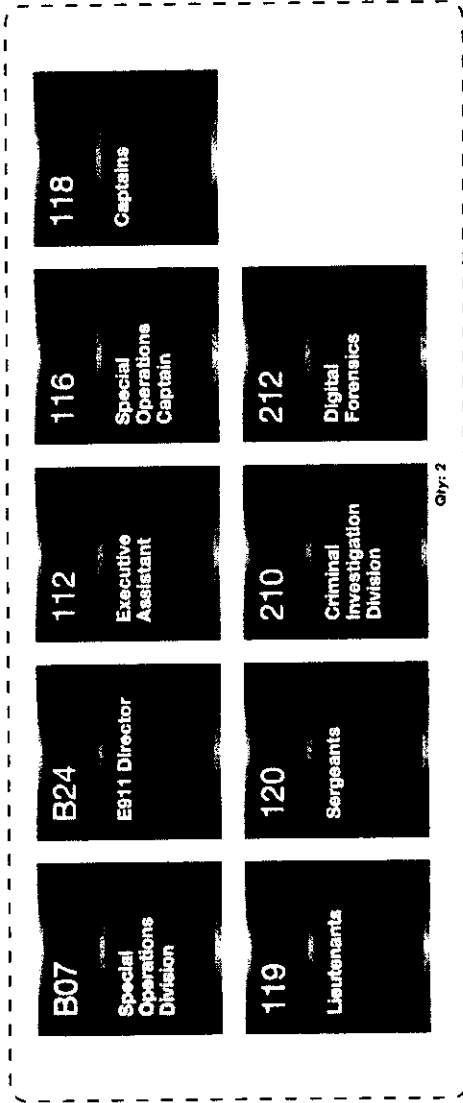
Lafayette County Sheriff's Department & Detention Center | FlagStar Construction

10% Scale | 1" = 10'

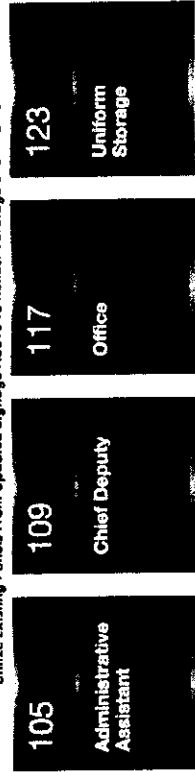


Full Sign

New Vinyl



Utilize Existing Panels From Updated Signage Above To Reflect Verbiage Shown Below



IN-04.01 - Primary Room Identification

Acrylic + Tactile w/ Mounting Frame

Qty:	11 (1 Full Sign / 10 Vinyl Only)
OVERALL SIZE:	9" x 3" (Room Number Insert Panel) 9" x 6" (Room Name Insert Panel)
MATERIAL:	1/8" Non Glare Acrylic
Color:	Backpointed
Edge Shape:	SW 2018 "DoveTail"
Corner Radius:	Straight
	Square
ROOM NUMBER:	Faceprinted Direct-to-Substrate ADA w/ Grade II Braille
Font:	Helvetica Neue Regular
Color:	White
Copy Height:	1.25"
ROOM NAME:	Face Applied Vinyl
Font:	Helvetica Neue Bold
Color:	White
Copy Height:	0.75"

Any changes to approved layouts will incur additional fees.

SIGNATURE

03417

Lafayette County Sheriff's Department, FlagStar Construction

SITE LOCATION: 711 E. Jackson Ave., Oxford, MS 38655

ARIST / SALES REP: VI / AR
MASTER FILE LOCATION: Lafayette County Sheriff's Department / 0344 / Primary Room ID /
MASTER FILE NAME: 0344 / Primary Room ID a

1-901-861-2001

BIH

Dec 8 2015