## ORDER: APPROVE AND AUTHORIZE EXECUTION OF CONTRACT FOR DATA ENTRY OF REAL PROPERTY ARTICLES WITH JAMIE RUSSELL

Motion was made by Scott Allen, duly seconded by John Morgan, to approve and authorize execution of contract for data entry of real property articles with Jamie Russell.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes Supervisor John Morgan, voted yes Supervisor Tim Gordon, voted yes Supervisor Scott Allen, voted yes Supervisor Greg Bynum, voted yes

After the vote, President Larson, declared the motion carried, this the 16<sup>th</sup> day of June, 2025.

Brent Larson, President Board of Supervisors

Mike Roberts, Chancery Clerk

# COMPUTER DATA ENTRY CONTRACT FOR REAL PROPERTY ARTICLES OF AGREEMENT

This agreement	made this 16th day of June	2025, by and between Lafayette County of Mississippi,
hereinafter refe	red to as County, party of the first pa	art, and Jamie Russell, hereinafter referred to as
Consultant, part	y of the second part, witnesseth: Wi	HEREAS, the Consultant proposes to furnish the services of
its qualified and	experienced personnel for computer	r data entry of real property in the matter following:

### SERVICES TO BE PERFORMED BY THE CONSULTANT:

- 1. Perform computer data entry of all appraisal changes for Real Property as given to consultant for the 2025 tax roll year.
- 2. Perform this work for the 2025/2026 fiscal year.
- 3. All work shall be performed on or by software and internet access supplied and made available by the county.
- 4. All work shall be done at a satellite location determined by the consultant. If for some unforeseen reason the work must be performed on site the county shall incur a living expense cost of \$300.00 per day.

### SERVICES TO BE PROVIDED FOR BY COUNTY:

- 1. Supply all hardware, software and any other equipment necessary for completion.
- 2. Supply any and all programs necessary for sketching (APEX sketch software).
- 3. Make available internet access to the tax assessor's office computer system.
- 4. Make available all property record cards.
- 5. It shall be the responsibility of the county to ensure all back up files are performed regularly so that data and work performed shall not be lost. Consultant shall not be responsible for work performed and lost in the event of a computer crash or virus, or Force majeure / vis major or otherwise.
- 6. All name changes and acreage/soil changes shall be the responsibility of the county.
- 7. Run all end of year edit/error reports.
- 8. Work to be performed must be available in a timely manner to give consultant sufficient time to data enter for expectant tax roll.

#### **COMPENSATION AND TERMS:**

(Sixty Thousand Dollars) \$60,000

#### **INSURANCE COVERAGE**

The Consultant shall carry liability insurance of an amount not less than One Million Dollars (\$1,000,000) which shall save harmless the assessor and the County from claims, demands, actions, and causes for action arising from an act or omission of the Consultant its agents and employees in the execution of the work to be performed under this agreement.

WITNESS THE EXECUTION HEREOF IN TRIPLICATE ORIGINAL, any executed copy of which shall be deemed for all purposes as an

Original, on this the \_\_\_\_\_\_ day of \_\_

PRESIDENT, BOARD OF SUPERVISORS

CONSULTANT,; JAMIE RUSSELL 3015 Attala Road 3207

Jamie L. Russell

Vaiden, MS 39176