

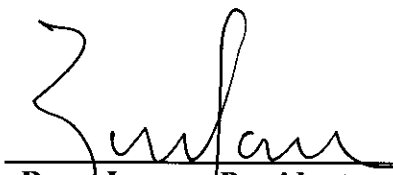
**ORDER: AUTHORIZE POSITION CHANGE FOR ADMINISTRATIVE ASSISTANT  
ELIZABETH MOORE TO PART TIME ADMINISTRATIVE ASSISTANT AT A RATE  
OF \$20.00 PER HOUR**

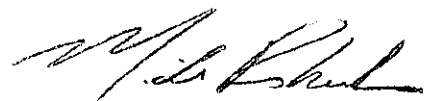
Motion was made by Greg Bynum, duly seconded by Scott Allen, to authorize position change for Administrative Assistant Elizabeth Moore to part time Administrative Assistant at a rate of \$20.00 per hour.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes  
Supervisor John Morgan, voted yes  
Supervisor Tim Gordon, voted yes  
Supervisor Scott Allen, voted yes  
Supervisor Greg Bynum, voted yes

After the vote, President Larson, declared the motion carried, this the 16<sup>th</sup> day of December, 2024.

  
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**Brent Larson, President  
Board of Supervisors**

  
\_\_\_\_\_  
**Mike Roberts, Chancery Clerk**



*Lafayette County*  
MISSISSIPPI

## New Hire/Change in Position Form

Department: Fire Department

Employee Name: Elizabeth Moore

☐ New Employee      ☒ Existing

☒ Full Time      ☐ Part Time

Current Salary: \$47,500

Current Position: Administrative Assistant - Full-time

New Salary: \$20.00/hr Part-time

New Position: Administrative Assistant

Effective Date of Hire: 1/1/2025

Signature of Department Head: 

Date Board approved: 12/16/2024