# ORDER: APPROVE APPLICATION FOR THE 2025 EMERGENCY MANAGEMENT PERFORMANCE GRANT AND DESIGNATE STEVE QUARLES AS APPLICANT AGENT

Motion was made by Greg Bynum, duly seconded by Scott Allen, to approve application for the 2025 Emergency Management Performance Grant and designate Steve Quarles as applicant agent.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes Supervisor John Morgan, voted yes Supervisor Tim Gordon, voted yes Supervisor Scott Allen, voted yes Supervisor Greg Bynum, voted yes

After the vote, President Larson, declared the motion carried, this the 16<sup>th</sup> day of December, 2024.

Brept Larson, President Board of Supervisors Mike Roberts, Chancery Clerk

# Project #56: Application - 2025-EMPG-Lafayette County BOS

Routing in Progress: Finance Review (Step 3 of 8)

Application Summary

This form outlines all project details, including Scope of Work, all costs,

and timelines for EMPG project.

**Application** 

2025-EMPG-Lafayette County BOS

Title:

2025 EMPG 2025

**Total Project** 

\$190,569.24

Cost:

Eligible Amount: \$0.00

**Funding** 

Federal - \$0.00

Sources:

State - \$0.00

Local - \$0.00

POETE

Organization - \$190,569.24

Category

Summary:

Budget

Fringe Benefits - \$48,849.24

Category

**Summary:** 

Salary - \$141,720.00

Workflow Summary

**Current Step:** 

3) Finance Review

Recipients:

Sumar Davis, Crystal Thompson, Ashlee

Harrison

**Last Advanced:** 

Dec 12, 2024 at 9:48 AM by

**Quneeta Gause** 

Submission:

Dec 10, 2024 at 2:35 PM by

**Steve Quarles** 

Grant

2025 EMPG 2025

**Emergency Management** 

Performance Grant

Start Date: October 1, 2024

Closed: September 30, 2025 Work Deadline: September

30, 2025

CFDA Number: 97.042

Applicant

**Lafayette County BOS** 

Lafayette County

UEI:

FIPS: 071-99071-00

State #: 64-6000557

FEIN #: 64-6000557

Vendor # (Applicant):

V0000114390

DUNS #: 00923025 Type:

County

Physical/Mailing: 300 North

Lamar

Oxford, MS, 38655

Project

F # S #56

2025-EMPG-Lafayette

**County BOS** 

**EMPG Project EMPG Project** 

Project POP Deadline: September 30, 2025

Eligible: \$0.00

Un-Expended Eligible: \$0.00

## Introduction

	State Use Only
Sub Award Date:	
Summary Information	
Grant:	2025 EMPG 2025 - EMPG
Application Type:	EMPG Project(General ND Application - standardND/standardND)
Application Title:	2025-EMPG-Lafayette County BOS
Primary Contact (POC):	Steve Quarles - EMA Director
	Edit
	Organization: Latayette County BOS
	Email Address: squaries@lafayettecoms.com
	Phone: 662-816-3821
Alternate Contact: 🏶	Jeremy Abbott - Deputy Director
	Edit
	Email Address: jabhott@lafayettecoms.com
	Phone: 662-371-3263
Authorized Agent: 🏶	Steve Quarles - EMA Director
	Edit
	Organization: Lafayette County BOS
	Email Address: squarles@lafayettecoms.com
	Phune: 662-816-3821

## **Requested Applicant Updates**

Fill out the below fields only if the current values are incorrect or missing. - (View Applicant)

State Tax Number:

Federal Tax Number: 64-6000557

Current Federal Tax Number value:

FEIN: 64-6000557

Current Federal Employer Identification Number value: 64-6000557

Unique Entity Identifier (UEI): LMCWJ3XFUF25

Current UEI value:

## **Personnel**

## **EMPG Funded Personnel Budget**

Per Federal Grant Guidance, EMPG Program Funds may be used for all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management. Proposed staffing activities should be linked to accomplishing the projects and activities outlined in the EMPG Priorities/Projects.

- · Organizational Expenses Per Federal Grant Guidance
- Management & Administration Expenses Funds utilized for M&A must be solely for the M&A purposes associated with the grant award

#### **Staffing Pattern**

Employee Details	EMPG Funded Salary Total	EMPG Funded Fringe Benefits Total	EMPG Funded Salary & Fringe Benefits Total	
Employee Name: Steve	\$79,040.04	\$26,438.40	\$105,478.44	
Quarles	• Сирвания пета	• Сяданичаном.	<ul> <li>Original alion</li> </ul>	
Title: Director	445 (MOTN	E296 4381 511	03/04/475/44	
Employee Type: Full-Time				Edit
Employee				
Effective Date: Jun 1,				
2016				
Employee Name: Jeremy	\$62,679.96	\$22,410.84	\$85,090.80	
Abbott	• Character	<ul> <li>Organization</li> </ul>	Organization:	
Title: Deputy	387 679 Pd	122 4 to 83	\$35 (50.20	
Employee Type: Full-Time				Edit
Employee				
Effective Date: Feb 1,				
2021				
Grand Total	\$141,720.00	\$48,849.24	\$190,569.24	

Add Employee

## **Worksheets**

1 results

<b>▼</b> #	Worksheet Title	Amount	Preparedness Project Type	Status
1	13 - Local Emergency Management Program - 2025	\$190,569.24	EMPG FY 2025	Included

## **Budget Overview**

#### **POETE Category Summary**

The table below shows a summary of the requested amounts for each POETE Category.

POETE Category Requested Amount

Organization \$190,569.24

\$190,569.24

To update the Requested Amount, add or remove cost lines in the Cost Line Items table within worksheets, then save the form.

#### **Budget Category Summary**

The table below shows a summary of the requested amounts for each Budget Category.

Budget Category Requested Amount

Fringe Benefits \$48,849.24

Salary \$141,720.00

\$190,569.24

To update the Requested Amount, add or remove cost lines in the Cost Line Items table within worksheets, then save the form.

State Use Only

#### **Funding Sources**

0.00
)

Method: By Percent By Amount Funding Source / Other Agency

Estimated Federal Share: 50 % \$0.00

Estimated State Share: 50 % \$0.00

Estimated Non-Federal 0 % \$0.00

Share:

Total Allocated: 100 % \$0.00

#### **Documentation**

Below is a list of all required documentation to be provided. Where applicable, each document type provides a template that can be downloaded. Use the "Attach File" links to upload each of the below documents, and select the appropriate document type when prompted to do so.

**FEMA EHP Screening Form** 

Instructions

Click here to download FEMA EHP Screening Form Instructions.

**FEMA EHP Screening Form:** 

No documents.

Click here to download FEMA EHP Screening Form and upload the form once completed by clicking the 'Attach File'

button

Other Supporting Documents:

Attach File

To upload additional supporting documents, click on the "Attach File" button and ensure to select the appropriate

document type. Documents uploaded will appear in the footer section of the application.

## **Certifications**

Certification: By my signature below, I certify that completion of or progress toward the priorities/projects listed in this application is a condition for participation in the Emergency Management Grant Program.

Checked by: Steve Quarles, EMA Director on Dec 11, 2024 at 3:11 PM

Application - 2025-EMPG-Lafaye...

## Project #56: Worksheet - 13 - Local Emergency Management Program -2025

Account for 2025 (EMPG) - Lafa...

## **Project Information**

Project Name:

13 - Local Emergency Management Program - 2025

**Project Type:** 

**EMPG FY 2025** 

Project Location-Zip Code of

38655

**Project Primary:** 

Start Date:

Oct 01, 2024

End Date:

Sep 30, 2025

**Project Description:** 

This investment will provide for over 82 Local Emergency Management (EM) personnel that will be sustained in addition to enhancing their capabilities to provide for a robust State Emergency Management Program which follows the National Preparedness System framework for organizing preparedness activities so that they address all types of risk, emergencies or disasters and are inclusive of the whole community ensuring our safety and resilience. The State EM personnel will continue to build upon existing capabilities increasing Mississippi's overall efforts throughout the emergency management cycle to prepare for, prevent where possible, respond to, recover from, and mitigate against to lessen the effects of man-made or natural disasters that threaten our State. This project will seek to reduce gaps in Mississippi's overall preparedness for man-made or natural disasters by at least 1% with planning, training, and exercise activities. The State EM Program includes engaging the whole of community while executing equitable programs that address a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or tactical-level approaches to meet defined objectives. Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities. Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces. Deliver essential commodities, equipment, and services in support of impacted communities and survivors, to include emergency power and fuel support, as well as the coordination of access to community staples. Synchronize logistics capabilities and enable the restoration of impacted supply chains.

Gap or Need Addressed:

The THIRA/SPR/IPP planning process is critical to an effective emergency management program and development of the State Emergency Operations Plan (EOP). Planning is cross-cutting through all core capabilities, phases, and projects within emergency management. Plans must be enhanced, promulgated, and maintained to remain relevant. The State EOP, which includes all associated ESF annexes, attachments and appendices is a public facing document, available to all partner organizations and jurisdictions and is updated within every (2) years or as required. Through recent After-Action Reviews from multiple emergencies and disasters within Mississippi, the State EM Program identified areas of improvement is required in including the whole community in the SPR/THIRA/IPP/EOP Update Process. Partner organizations and jurisdictions are familiar with the EOP but have not been actively involved in the THIRA/SPR/IPP/EOP update processes, and therefore a gap exists in identifying areas of priorities for Mississippi's EM Program and needed updates to the State EOP.

Reference for Identified Gap or Need:

AAR; Other Deliberate Plan

**Project Objective:** 

This project will seek to reduce gaps in the local jurisdictions overall preparedness for man-made or natural disasters with planning, training, and exercise activities.

**Anticipated Project Impact:** 

A robust, comprehensive local level Emergency Management Program, which will better prepare the local jurisdictions to lessen the impact of natural or manmade disasters for emergency or disaster events.

**Build or Sustain:** 

**Building** 

Deployable:

No

An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements

Shareable:

No

An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers)

**Project Status:** 

Initiate

Choose which best describes the project's overall current status in order to track project progression

Does this project address equity considerations?:

Yes

Does this project address the impacts of climate change?:

Yes

National Priority Area:

Readiness

Mission Area:

**Mission Area** 

Primary

Response

Secondary

Recovery

Tertiary

Mitigation

**POETE Solution Area:** 

**POETE Solution Area** 

**Primary** 

Planning

Secondary

Training

Tertiary

Exercise

**RA Agreed Upon Priority** 

Area:

RA Agreed Upon Priority Area

Primary

**Equity** 

Secondary

Planning

Tertiary

Readiness- Logistics Distribution Management

Planning

Other

Readiness

**Core Capabilities:** 

**Core Capability** 

Core Capability Has a Target with a Gap Rated as

**High Priority** 

Planning

Yes

Community Resilience

No

**EMAP Standard Elements:** 

**EMAP Standard Elements** 

N/A: N/A

#### **Performance Goals**

Goals should be based on the capability targets identified in the Core Capability Development Sheets. For additional guidance on Performance Goals and Measures, please click here.

The following text is provided as an example of performance goals, current capabilities and milestones, to reference while entering information in the table below:

#### **Performance Goal:**

Within three years, the (state/territory) will have the capability to identify and mobilize life-sustaining
commodities, resources, and services to 10,000 people requiring shelter and 100,000 people requiring food
and water, within 24-hours of an incident and to maintain the distribution system for at least 30 days.

#### **Current Capability:**

- · Sheltering for 6,000 people
- Food & water for 60,000 people

#### Milestones:

- Coordinate with key stakeholders to update the State Distribution Management Plan annually by September 30th.
- Conduct a tabletop exercise with state and local emergency management officials and other key stakeholders to test logistics and supply chain management capabilties during a major disaster by May 31, 2022.
- Identify and procure critical emergency supplies needed to support a major disaster and develop a five-year
   viable inventory management plan by June 30, 2021.
- Procure an inventory management system by June 30, 2021.
- Identify suitable and available facilities for stockpiling of critical emergency supplies and enter into lease agreements by June 30, 2022.

#### Performance Goal

Operational Coordination - Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities. This will be done by maintaining a full-time EMA Director and a full-time Deputy director to assist in the planning, prevention, mitigation, response, and recovery of

#### **Current Capability**

Lafayette County currently employees a full-time EMA Director and a full-time deputy director whose primary responsibilities are emergency management.

#### Milestones

- All EMPG funded personnel will focus on planning, operational coordination, and public information/warning for all five phases of Emergency Management.
- All EMPG funded personnel will complete required training and participate in relevant exercises throughout the year.

#### Performance Goal

**Current Capability** 

Milestones

emergency incidents and events, to protect the whole Lafayette County community.

# **Training, Exercise and Equipment Details**

#### **Training and Exercise Details**

In this section, provide details of trainings or exercises that are included in the budget, if applicable.

For each line entered in the table below, please enter corresponding cost line item details in the Costs tab of this worksheet.

Sponsoring Agency	Course/Exercise Exercise/Training		Course/Exercise	
	Title	Type	Dates	Attendees

Add New

## **Equipment Details**

In this section, provide details of equipment that are included in the budget, if applicable.

For each line entered in the table below, please enter corresponding cost line item details in the Costs tab of this worksheet.

AEL Code Details Equipment Details

Add News

#### Costs

#### **Cost Line Items**

In this section, provide the details of all costs of the project.

## **Staffing Pattern Table Summary**

EMPG Funded Salary and Fringe Benefit Totals for the Application are listed below as indicated on the Staffing Pattern Table.

Solution Area	EMPG Funded Salary Total	EMPG Funded Fringe Benefits Total	EMPG Funded Salary & Fringe Benefits Total
Organization	\$141,720.00	\$48,849.24	\$190,569.24
Grand Total:	\$141,720.00	\$48,849.24	\$190,569.24

Please enter the following details in the Cost Line table below:

- 1. From the Staffing Pattern Table Summary, indicate the portion of Salary and Fringe Benefits amounts that are allocated for EMPG Project 13 in the Cost Line table below. List salary and benefits in separate cost lines. (Use the 'Budget Category' field to select 'Salary' or 'Fringe Benefits').
- 2. Enter Cost Line details for Exercise/Training Solution Areas for each item entered in the "Training & Exercise Details" table, if applicable.
- 3. Enter Cost Line details for Equipment Solution Area for each item entered in the "Equipment" details table, if applicable.
- 4. All other project cost details.

Classification	Description	EHP	Qty	Unit	Price	Total
Area: Organization						
Area Subcategory: Fringe Benefits	Description: Full time employee fringe benefit					
Discipline: Emergency Management	List of Employees:  • Steve Quarles	No	1		\$26,438.40	\$26,438.40 Edit
Budget Category: Fringe Benefits	- State Quality					
Area: Organization	Description: Full time employee fringe benefits	No	1		\$22,410.84	<b>\$22,410.84</b> Edit
Area Subcategory: Fringe Benefits	tint of Formulation of					
Delleits	List of Employees:					
Discipline: Emergency	Jeremy Abbott					

Grand Total \$190,569.24

Classification Management	Description	ЕНР	Qty	Unit	Pric	e Total
Budget Category: Fringe Benefits						
Area: Organization						
Area Subcategory: Personnel/Salary	Description: Full-time employee salaries					
Discipline: Emergency Management	List of Employees:	No	1		\$79,040.04	\$79,040.04 Edit
Budget Category: Salary	Steve Quarles					
Area: Organization						
Area Subcategory: Personnei/Salary	Description: salary for full-time employees					
Discipline: Emergency Management	List of Employees:	No	1		\$62,679.96	\$62,679.96 Edit
Budget Category: Salary	Jeremy Abbott					
Grand Total						
						\$190,569.24

Add Cost

## **EMPG Work Plan**

#### Implementation Schedule

Below is a list of key activities and tasks for each quarter of the grant period, applicable for this project. You may select as many activities as your agency chooses to participate in. In order to do so, please select activities in the selection field below the table.

**◀** Local Emergency Management Program - 2025

Select key activities Local Emergency Management Program - 2025 applicable for this project: