

**ORDER: APPROVE DELETION OF FIXED ASSETS**

Motion was made by Chad McLarty, duly seconded by Larry Gillespie, to approve deletion of fixed assets.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes  
Supervisor Larry Gillespie, voted yes  
Supervisor David Rikard, voted yes  
Supervisor Chad McLarty, voted yes  
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 21<sup>st</sup> day of June, 2021.



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Mike Roberts, President  
Board of Supervisors



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Sherry Wallace, Chancery Clerk

[illegible]

1=Public Sale  
2=Private Sale \*Value cannot exceed \$1,000, requires completion of "Private Sale Determination" section (over)  
3=Public Auction Indicate date/place of auction (Gov.deals)  
4=Zero Value disposal, requires completion of "Zero Value Determination" section (over)  
5=Transfer to Federal, State or Local Governing Authority, requires completion of "Transfer of Asset to Other Agency" section (over)

# LAFAYETTE COUNTY

## CAPITAL ASSET DELETION FORM

Department: Chancery Clerk

Description of item deleting (including brand name): Calculator

Sticker Number: 101582

Serial Number: 5D056260

Reason for deletion: Broken

Cheng Waco  
Signature of Department Head

3/23/2021  
Date

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

### For Inventory Clerk Only

Retirement has been approved on the Board Minutes: \_\_\_\_\_

Retirement has been entered on Ledger: \_\_\_\_\_

Inventory Number: \_\_\_\_\_

Minute Book Number & Page: \_\_\_\_\_

### If Asset Sold, Traded, or Junked

Sold/Traded To: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Junked-Received by: \_\_\_\_\_

The above inventory control information is true and correct.

# LAFAYETTE COUNTY

## CAPITAL ASSET DELETION FORM

DATE: 6/16/21

DEPARTMENT: CIRCUIT CLERK

DESCRIPTION OF ITEM DELETING (INCLUDING BRAND NAME):

SHARP AL-16331 COPY MACHINE

LOCATION: ELECTION COMMISSIONER'S OFFICE

STICKER NUMBER: 102592

MODEL NUMBER:

SERIAL NUMBER: 75024933

STICKER NUMBER:

SERIAL NUMBER:

REASON FOR DELETION: OLD / OUTDATED / SLOW AND INK CARTRIDGE TOO EXPENSIVE.

  
SIGNATURE OF DEPARTMENT HEAD

6/16/2021  
DATE

COUNTY ADMINISTRATOR

DATE

### FOR INVENTORY CLERK ONLY

Retirement has been approved on the Board Minutes:

Retirement has been entered on Ledger:

Inventory Number:

Minute Book Number & Page:

### IF ASSET SOLD, TRADED, OR JUNKED

Sold/Traded To:

Amount Received:

Receipt Number:

Junked-Received By:

THE ABOVE INVENTORY CONTROL INFORMATION IS TRUE AND CORRECT