

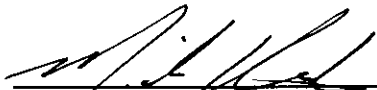
**ORDER: AUTHORIZE CHANCELLOR'S REQUEST FOR EMPLOYMENT OF COURT ADMINISTRATOR, JENNIFER KINCAID, WITH A SALARY OF \$52,000.00 PER YEAR PLUS BENEFITS EFFECTIVE JUNE 15, 2020**

Motion was made by Chad McLarty, duly seconded by Brent Larson, to authorize Chancellor's request for employment of Court Administrator Jennifer Kincaid, with a salary of \$52,000.00 per year plus benefits effective June 15, 2020.

The vote on the motion was as follows:

Supervisor Brent Larson, voted yes  
Supervisor Larry Gillespie, voted yes  
Supervisor David Rikard, voted yes  
Supervisor Chad McLarty, voted yes  
Supervisor Mike Roberts, voted yes

After the vote, President Roberts, declared the motion carried, this the 1<sup>st</sup> day of June, 2020.

  
\_\_\_\_\_  
Mike Roberts, President  
Board of Supervisors

  
\_\_\_\_\_  
Sherry Wall, Chancery Clerk

**ROBERT Q. WHITWELL**  
**Chancellor**  
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**May 18, 2020**

*Via Electronic Message*

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Re: Jennifer Kincaid – Court Administrator – Salary

Dear Sirs and Madams:

This letter is to request your support in the hiring and supplementing the salary of the above individual beginning June 1, 2020. My previous Court Administrator, Marsha Kisner, is retiring effective June 15, 2020. Ms. Kisner was paid \$52,000.00 per year plus benefits with combined funds from the state and the five counties in this district. I am requesting that the counties continue to supplement Ms. Kincaid's salary at the same rate as they did for Ms. Kisner.

I appreciate each of you working with me with this request. If you have any questions, please do not hesitate to contact me. I look forward to receiving work of your approval soon.

Respectfully,



Robert Q. Whitwell, Chancellor

Enclosure  
RQW/sdw