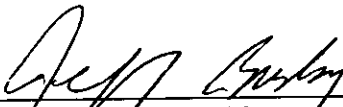## ORDER:   ADOPT A POLICY FOR EMPLOYEES REGARDING PASSWORDS

Motion was made by Mike Roberts, duly seconded by Chad McLarty, to adopt a policy for employees regarding passwords.
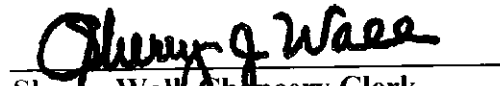
The vote on the motion was as follows:

Supervisor Kevin Frye, voted yes
Supervisor Jeff Busby, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Busby, declared the motion carried, this the 20<sup>th</sup> day of November, 2017.

_____
Jeff Busby, President
Board of Supervisors

_____
Sherry Wall, Chancery Clerk

# RESOLUTION

Upon Motion, second, and a unanimous vote, with a quorum being present, the _Lafayette_ City/County Board of _Supervisors_, does hereby approve and adopt the following Resolution:

BE IT RESOLVED, that the _Lafayette_ City/County Board of _Supervisors_ hereby approves and adopts the following official policy for said City/County:

**(1)**

That the City/County of _Lafayette_ is desirous of establishing an official policy for use by its authorized agents and employees of its information technology services (hardware, software, network, etc.) regarding passwords.

**(2)**

That the City/County of _Lafayette_ is desirous that said password policy for using its information technology services meets or exceeds all requirements of law as well as standards established by the Mississippi State Auditor's Office.

**(3)**

That effective immediately;

A. All applicable services shall have a password that shall be at least eight (8) characters long and must include three (3) of the following four (4) categories:
    a. Lowercase letter;
    b. Uppercase letter;
    c. Number; and
    d. Special Character

B. All passwords shall expire after 180 days and thereafter be re-set; further, any City/County users shall be prohibited from re-use of their last six (6) passwords.
C. All users shall be prohibited from sharing their passwords with anyone.
D. All users, found to be in violation of this policy, may be subject to disciplinary action by the City/County, up to and including termination of employment.

**(4)**

That any City/County policy or standards that are in conflict with this password policy are hereby repealed and rendered void, effective immediately.

**(5)**

That all agents or employees of the City/County using or having access to it's information technology services shall be provided notice of this policy as soon as possible.

**(6)**

That if any part of this policy is determined by a court of competent jurisdiction to be illegal or unconstitutional, then the remaining provisions shall be fully effective and enforcable.

This the _20th_ day of _November_, 2017

_Lafayette County_
City/County

By: _Jeff Busby_

Attested: _[signature]_