

**ORDER: AUTHORIZE COUNTY ADMINISTRATOR AND CHANCERY  
CLERK TO DESTROY OLD DOCUMENTS, PER THE  
RECORDS RETENTION SCHEDULE PROVIDED BY THE  
STATE AUDITOR**

Motion was made by Kevin Frye, duly seconded by Chad McLarty, to authorize the County Administrator and Chancery Clerk to destroy old documents, per the records retention schedule provided by the State Auditor.

The vote on the motion was as follows:

Supervisor Kevin Frye. voted yes  
Supervisor Jeff Busby. voted yes  
Supervisor David Rikard. voted yes  
Supervisor Chad McLarty. voted yes  
Supervisor Mike Roberts. absent

After the vote, President Busby, declared the motion carried, this the 17<sup>th</sup> day of January, 2017.

  
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Jeff Busby, President  
Board of Supervisors

  
\_\_\_\_\_  
Sherry Wain, Chancery Clerk

Chancery Clerk:

Solid Waste Collection Register (past 3 years old)  
Solid Waste Aging Report (past 3 year old)  
Solid Waste Billing Report (past 3 years old)  
Tax Receipts (past 5 years old)  
Chancery Clerk Recording Fee Bills (past 3 years old)  
Release from Delinquent Tax Sale Records (past 5 years old)  
Personal Tax Rolls (past 5 years old)  
Mobile Home Rolls (past 8 years old)  
Homestead Chargebacks (past 4 years old)

County Administrator:

1. Copies of checks prior to 2011
2. Bids prior to 2010
3. Accounts payable bills and pos prior to October 2010
4. Blank voided checks
5. Bank statements 1994-2010
6. Receipt books and deposits prior to 2011