

Bart Robinson, from City of Oxford, presented plans to participate in cost for new Activity Center. No action was taken.

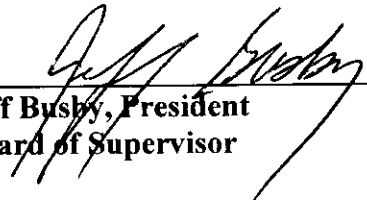
**ORDER: APPROVE OBTAINING A PHASE I ENVIRONMENTAL
ASSESSMENT FOR TWO COUNTY BUILDINGS: HUMAN
SERVICES BUILDING ON MONROE AND CHILDREN
SERVICES BUILDING ON JACKSON**

Motion was made by Jeff Busby, duly seconded by Kevin Frye, to approve obtaining a Phase I Environmental Assessment for two county buildings: Human Services Building on Monroe and Children Services Building on Jackson.

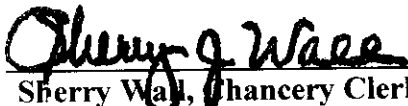
The vote on the motion was as follows:

Supervisor Kevin Frye, voted yes
Supervisor Jeff Busby, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, absent

After the vote, President Busby, declared the motion carried, this the 17th day of October, 2016.



Jeff Busby, President
Board of Supervisor



Sherry Wall, Chancery Clerk



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Project Managers and Scientists

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October 5, 2016

Mr. Corey Alger
Alger Design Studio, P. A.
1403 Van Buren Avenue, Suite 102
Oxford, MS 38655

RE: PHASE I ENVIRONMENTAL SITE ASSESSMENT
Property 1: Human Services Building- 1301 Monroe Avenue, Oxford, MS 38665
Property 2: Children Services Building - 819 Jackson Avenue East, Oxford, MS 38665
AEC PROPOSAL NUMBER 129.16

Dear Mr. Alger:

Advanced Environmental Consultants (AEC), Inc. welcomes the opportunity to submit a cost proposal to you for a Phase I ESA of the above referenced properties.

Property 1: Human Services Building:

It is our understanding that the subject property is located at 1301 Monroe Avenue in Oxford, Mississippi. The building is a one-story, nine-bay, brick-veneered institutional building with Modernist influence, built in 1965 and encompasses 6,750 square feet. The building has a flat roof covered with built-up asphalt roofing with a simple box cornice.

Property 2: Children Services Building:

It is our understanding that the subject property is located at 819 Jackson Avenue East in Oxford, Mississippi. The building is a one-story building that encompasses 5,650 square feet.

Alger Design Studio, P. A. will provide AEC copies of any previous reports (Phase I ESA's, property appraisals, permits) or other environmental documents available for the target properties and make available all specific information (i.e., property ownership, site contact for interview purposes, and contact information) as it relates to the subject properties.

AEC proposes to perform the Phase I ESAs of the Target Site in general accordance with ASTM Standard E 1527-13, Standard Practice for Environmental Site Assessments. The ESA will be conducted to identify, to the extent feasible, recognized environmental conditions in connection with the target properties.

The American Standard for Testing and Materials (ASTM) defines "recognized environmental conditions" as the presence or likely presence of any hazardous substances or petroleum products on a property under conditions that indicate an existing release, a past release, or a material threat of a release of any hazardous substances or petroleum products into structures on the property or into the ground, ground water, or surface water of the property.

AEC's proposed scope of services is outlined on the following page.

SCOPE OF SERVICES

AEC's assessment of the target properties will include the four elements of the ASTM standard as identified below:

- Records Review
- Site Reconnaissance
- Interviews
- Reporting

These elements are further described herein:

RECORDS REVIEW

Background Information

AEC will review all information provided by the client, including the AEC Environmental Questionnaire and Disclosure Statement, chain-of-title documents, and previous site investigations or assessments, legal description and site plan. This will be reviewed for evidence of activities, which may have environmentally adverse implications to the subject properties. The chain-of-title documents should include all deeds, easements, leases, restrictions, covenants, and cleanup liens from at least the past 50 years, if available.

Regulatory Information

Federal

AEC will perform or obtain a database search for the target properties. All databases referenced in ASTM E 1527-13 will be checked.

State

AEC will contact the Mississippi Department of Environmental Quality (MDEQ) with regards to environmental records, which may be available for the target properties. AEC will review applicable regulatory lists available through the MDEQ for a listing of the subject properties or its tenants.

Local

AEC will contact available local source(s) with regards to local environmental records, which may be available for the target properties or its tenants. A variety of local sources may be queried to enhance and supplement the above federal and state sources. These sources typically include:

- Fire Department, Civil Defense, Emergency Management Agencies
- Local/Regional Pollution Control Agency
- Local Electric Utility Companies (for records relating to PCBs)
- Department of Safety and Permits, Zoning Division

Historical Use Information

Previous uses and/or occupancy of the target properties will be evaluated by reviewing one or more of the following standard historical sources. In some instances, sources may not identify the uses back to 1940, in which case the uses back to the earliest date development was identified will be presented. The historical sources typically reviewed, when available, include:

- Aerial Photographs
- City Directories
- Property Records
- Sanborn Maps
- Environmental Liens

Actual records or sources reviewed may vary depending upon whether they are reasonably ascertainable, practically reviewable, and useful and within cost and/or time constraints imposed.

Site Information

AEC will review a current USGS 7.5-minute topographic map to assist in evaluating the physical setting for the site.

SITE RECONNAISSANCE

AEC will perform a site reconnaissance of the target properties to obtain information indicating the likelihood of existing recognized environmental conditions associated with the properties.

In the event that visibility or access to the target properties or its tenants is limited, such as by snow, heavy vegetation, or size, these conditions will be noted in the final report. In general, when access or visibility problems are encountered, the site reconnaissance will be restricted to the perimeters of the subject site and to areas such as paths and roadways that are readily accessible for visual observations. Adjoining properties will be observed from the perimeter of such sites.

Where appropriate or applicable, site observations and notes will be made concerning:

- General site setting
- Topographic conditions
- Improvements (structures, roads, utilities)
- Hazardous substances and petroleum products
- Storage tanks, vents, fill pipes, access ways
- Odors (strong, pungent or noxious)
- Drums, containers of hazardous substances, petroleum products, and unknown substances
- PCB containing equipment
- Stains, corrosion and stressed vegetation
- Drains, sumps, pits, ponds and lagoons
- Solid waste, waste water, wells and septic system

Adjoining properties to the target properties will be observed from the properties boundary during the site reconnaissance. Visual observations will be made on the current and past uses of the Site, wherever apparent, as well as any obvious environmental conditions. Adjacent properties to the target properties will not be entered.

Where and when possible, photographs will be taken to document site and vicinity properties observations.

INTERVIEWS

Interviews will be conducted either by phone, in writing, or in person to obtain information regarding the past and present operation of the target properties and its tenants and in particular environmental conditions related to the target properties or its tenants and any adjoining properties. Typically, interviews are conducted with the following:

- Properties Owners, Manager or Contact Designee (as identified by client)
- Local Government Officials
- Local Residents and/or Business Owners
- Properties Tenants

REPORTING

AEC will prepare a report of findings for the target properties. The report of findings will document the activities completed during the assessment, provide any applicable support materials, and include information obtained during the assessment regarding recognized environmental conditions at the target properties, and discuss any conclusions or recommendations made for the target properties based upon the gathered assessment information.

Two (2) bound copies of the report of findings will be provided to the client and one electronic copy, unless otherwise requested. AEC anticipates that the report of findings can be available within 10-14 business days of receiving written notice to proceed.

Correspondence with regulatory agencies can sometimes take up to two weeks to complete. If we cannot ascertain the needed files or information within this time frame, the report will be submitted pending regulatory findings.

Environmental liens are now a part of the ASTM 2013 guidelines. It is needed and is included in the referenced cost on Page 6.

Services or out-of-scope items required or provided beyond the scope of services included in this proposal (e.g., access problems, extraordinary research requirements, or other such factors beyond AEC's control) will be invoiced on a time and expense basis. Additional work will not be performed without prior written client authorization.

Please complete and return the attached Property Information Checklists with your signed notice to proceed (acceptance sheet).

Corey Alger
October 5, 2016
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AEC appreciates the opportunity to assist you with your environmental needs. Please feel free to contact us at 601-362-1788 or by E-mail at aecinc@advancedenviroconsultants.com if you have any questions or concerns as it relates to this proposal, or if you need an expanded scope on this or another project. Your signature, on Page 6 of this proposal, will authorize AEC to begin work.

Respectfully submitted,
ADVANCED ENVIRONMENTAL CONSULTANTS, INC.

DeJonnnette G. King/s/

DeJonnnette Grantham King, Ph.D.
Senior Principal

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Enclosures: AEC Environmental Questionnaire
AEC General Conditions

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PHASE I ENVIRONMENTAL SITE ASSESSMENT

Property 1: Human Services Building- 1301 Monroe Avenue, Oxford, MS 38665

Property 2: Children Services Building - 819 Jackson Avenue East, Oxford, MS 38665

AEC PROPOSAL NUMBER 129.16

Point of Contact: Mr. Corey Alger
Telephone: 662-232-8887
Email: almo@mindspring.com

Estimated Fees: \$2,750.00 per building yields \$5,500.00

An invoice will be included with the final report and is payable upon receipt.

Environmental liens are now a part of the ASTM 2013 guidelines. It is needed, to comply with the guidelines and is not included in the below referenced costs. If you decide that an environmental lien is needed, AEC can provide it for a cost of \$500.00.

ACCEPTANCE: _____

AGREED TO THIS _____ **DAY OF** _____, 2016

BY: _____
(Print Name)

TITLE: _____

COMPANY: _____

SIGNATURE: _____

Please indicate in house tracking number, if applicable, and special billing requirements, if any, below as to expedite receipt of payment upon completion of the outlined services.