

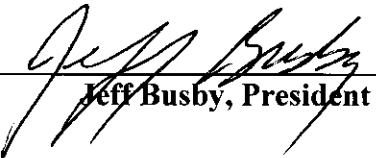
**ORDER: APPROVE DELETING INVENTORY  
ITEMS AND DECLARE AS SALVAGE**

Motion was made by Mike Pickens, duly seconded by Mike Roberts, to approve deleting inventory items and declare as salvage.

The vote on the motion was as follows:

Supervisor Mike Pickens, voted yes  
Supervisor Jeff Busby, voted yes  
Supervisor Robert Blackmon, voted yes  
Supervisor Chad McLarty, voted yes  
Supervisor Mike Roberts, voted yes

After the vote, President Busby, declared the motion carried, this the 6<sup>th</sup> day of July, 2015.

  
Jeff Busby, President

  
Sherry Wall, Chancery

**LAFAYETTE COUNTY  
CAPITAL ASSET DELETION FORM**

Department Solid Waste

Description of item deleting (including brand name) Nokia  
Nokia Cell phone - 5160

Sticker Number 304441

Serial Number 11415579166

Reason for deletion NO longer Usable

The above inventory control information is true and correct.

\_\_\_\_\_  
Signature of Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Board of Supervisors

\_\_\_\_\_  
Date

**For inventory Clerk Only**

Retirement has been approved on the Board Minutes \_\_\_\_\_

Retirement has been entered on Ledger \_\_\_\_\_

Inventory Number \_\_\_\_\_

Minute Book Number & Page \_\_\_\_\_

**If Asset Sold, Trader, or Junked:**

Sold/Traded To: \_\_\_\_\_

Amount Received \_\_\_\_\_

Receipt Number \_\_\_\_\_

Junked-Received by: \_\_\_\_\_

**LAFAYETTE COUNTY  
INVENTORY CONTROL  
REQUEST FOR REMOVAL OF ASSET FROM RECORDS**

The following asset(s) are no longer useful to Lafayette County and have been designated as surplus or junk and are to be disposed of as indicated by each asset.

ASSET #	DESCRIPTION	INDICATE LOCATION OF DISPOSAL or WHO WILL POSSESS ASSET ONCE REMOVED FROM LAFAYETTE COUNTY.	IF SOLD INDICATE METHOD (SEE KEY AT BOTTOM)
102246	HP Scanner		
102252	Dell Laptop		
102586	Laser Printer		
102587	Scanner		
102589	Scanner		
102590	Scanner		

Methods of sale/removal provided for in §17-25-25:

1=Public Sale/Auction indicate date/place of auction (ex. "Gov-deals")

2=Private Sale \*Value cannot exceed \$1,000, requires completion of "Private Sale Determination" section (over)

3=Zero Value disposal, requires completion of "Zero Value Determination" section (over)

4=Transfer to Federal, State or Local Governing Authority, requires completion of "Transfer of Asset to Other Agency" section (over)

### Public Sale/Auction Determination

Deletion Form revised 12.2014

As the custodian of the assets listed on the reverse of this form which are to be disposed of by "Public Sale/Auction", hereby represent to the Inventory Control Clerk that the assets have been put in a public auction and do qualify for this method of disposal. I have also completed and attached an "Affidavit of Private Sale" for each item listed.

Barbara Masley

Signature of custodian

6-12-15

Date

\_\_\_\_\_  
inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

---

### Private Sale Determination

As the custodian of the assets listed on the reverse of this form which are to be disposed of by "Private Sale", I hereby represent to the Inventory Control Clerk that the assets have a value of less than \$1,000 and do qualify for this method of disposal. I have also completed and attached an "Affidavit of Private Sale" for each item listed.

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Signature of custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

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### Zero Value Determination

As the custodian of the assets listed on the reverse of this form which are to be disposed as a "Zero Value Item", I hereby represent to the Inventory Control Clerk that the assets have a value of \$0 and do qualify for this method of disposal. I have also completed and attached an "Affidavit of Zero Value" for each item listed.

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Signature of custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

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### Transfer of Asset to Other Agency

As the custodian of the assets listed on the reverse of this form which are to be disposed of by transfer to a Federal, State or Local Government Agency, I hereby represent to the Inventory Control Clerk that the assets will be transferred to the agency listed on the attached "Affidavit of Asset Transfer" for each item listed.

\_\_\_\_\_  
Signature of custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
inventory Clerk Approval

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Date Approved per Board of Supervisors

**LAFAYETTE COUNTY  
INVENTORY CONTROL  
REQUEST FOR REMOVAL OF ASSET FROM RECORDS**

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ASSET #	DESCRIPTION	INDICATE LOCATION OF DISPOSAL or WHO WILL POSSESS ASSET ONCE Disposal	IF SOLD INDICATE METHOD (SEE KEY
450237	Toshiba Fax Machine		3

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Signature of custodian\_\_\_\_\_  
Date\_\_\_\_\_  
Inventory Clerk Approval\_\_\_\_\_  
Date Approved per Board of Supervisors**Private Sale Determination**

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Signature of custodian\_\_\_\_\_  
Date\_\_\_\_\_  
Inventory Clerk Approval\_\_\_\_\_  
Date Approved per Board of Supervisors**Zero Value Determination**

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\_\_\_\_\_  
Signature of custodian\_\_\_\_\_  
6-26-15  
Date\_\_\_\_\_  
Inventory Clerk Approval\_\_\_\_\_  
Date Approved per Board of Supervisors**Transfer of Asset to Other Agency**

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Inventory Clerk Approval\_\_\_\_\_  
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102246	HP Scanner	Disposal	3
102252	Dell Laptop S/N-9058	Disposal	3
102586	Laser Printer	Disposal	3

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## Public Sale/Auction Determination

Deletion Form revised 12.2014

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Bartie Mosley

Signature of custodian

6-25-15

Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

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Signature of custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors



[illegible]

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Barbara Mesby

Signature of custodian

6-26-15

Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

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Date

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Inventory Clerk Approval

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Date Approved per Board of Supervisors

**LAFAYETTE COUNTY  
INVENTORY CONTROL  
REQUEST FOR REMOVAL OF ASSET FROM RECORDS**

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ASSET #	DESCRIPTION	INDICATE LOCATION OF DISPOSAL or WHO WILL POSSESS ASSET ONCE REMOVED FROM LAFAYETTE COUNTY.	IF SOLD INDICATE METHOD (SEE KEY AT BOTTOM)
151551	Air Compressor	Disposal	3
101562	Copy machine	Disposal	3
151553	Honda trimmer	Disposal	3
151587	Cellphone-josh	Disposal	3
151590	Dell laptop s/n 6061	Disposal	3
151595	Microwave table	Disposal	3

Methods of sale/removal provided for in §17-25-25:

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**Public Sale/Auction Determination**

Deletion Form revised 12.2014

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Dave Yarbro  
Signature of custodian

6-29-2015  
Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

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**Private Sale Determination**

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Signature of custodian

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Signature of custodian

6-29-2015  
Date

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Inventory Clerk Approval

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151551	Air Compressor	3	
151553	Honda Trimmer	3	
151587	Motorola Cell Phone	3	
151590	Dell Laptop	3	
151595	Table	3	

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§ 17-25-25. Uniform requirements for disposal of personal property belonging to county or municipality

(1) *General.* The governing authority of a county or municipality may sell or dispose of any personal property or real property belonging to the governing authority when the property has ceased to be used for public purposes or when, in the authority's judgment, a sale thereof would promote the best interest of the governing authority. For purposes of this section, the term "personal property," includes, but is not limited to, equipment, vehicles, fixtures, furniture, firearms and commodities.

(2) *Public sale.* At least ten (10) days before bid opening, the governing authority shall advertise its acceptance of bids by posting notices at three (3) public places located in the county or municipality that the governing authority serves. One (1) of the three (3) notices shall be posted at the governing authority's main office. The governing authority may designate the manner by which the bids will be received, including, but not limited to, bids sealed in an envelope, bids made electronically or bids made by any other method that promotes open competition. The proceeds of the sale shall be placed in a properly approved depository to the credit of the proper fund.

(3) *Private sale.* Where the personal property does not exceed One Thousand Dollars (\$ 1,000.00) in value, the governing authority, by a unanimous approval of its members, may sell or dispose of the property at a private sale. The proceeds of the sale shall be placed in a properly approved depository to the credit of the proper fund.

(4) *Public auction.* The governing authority of a county or municipality may sell or dispose of any surplus personal or real property at a public auction that shall be conducted by an auctioneer or auction company that meets the standards established by the State Department of Audit and is hired by the governing authority of a county or municipality.

(5) If the governing authority finds that the fair market value of the personal property or real property is zero and this finding is entered on the minutes of the authority, then the governing authority may dispose of such property in the manner it deems appropriate and in its best interest, but no official or employee of the governing authority shall derive any personal economic benefit from such disposal.

(6) If the property may be of use or benefit to any federal agency or authority, another governing authority or state agency of the State of Mississippi, or a state agency or governing authority of another state, it may be disposed of in accordance with Section 31-7-13(m)(vi).

(7) Nothing contained in this section shall be construed to prohibit, restrict or to prescribe conditions with regard to the authority granted under Section 17-25-3.

**HISTORY:** SOURCES: Laws, 2012, ch. 499, § 1; Laws, 2013, ch. 364, § 1, eff from and after July 1, 2013.

**NOTES: AMENDMENT NOTES.** --The 2013 amendment, in (1), inserted "or real property" in the first sentence and added the last sentence; added (4) and redesignated the remaining subsections accordingly; in (5), inserted "or real property" and substituted "such property" for "the personal property"; in (6), deleted "personal" preceding "property"; and made a minor stylistic change in (2).

## Deletion Form revised 12.2014

[illegible]

1=Public Sale/Auction indicate date/place of auction (ex. "Gov.deals")  
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### Public Sale/Auction Determination

Deletion Form revised 12.2014

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\_\_\_\_\_  
Signature of custodian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

### Private Sale Determination

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\_\_\_\_\_  
Signature of custodian

29 JUNE 2015  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Inventory Clerk Approval

\_\_\_\_\_  
Date Approved per Board of Supervisors

### Transfer of Asset to Other Agency

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Signature of custodian

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Date

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