

**ORDER: APPROVE MEMORANDUM OF UNDERSTANDING WITH
MS DEPARTMENT OF HEALTH TO ACCEPT AN AMBUS KIT**

Motion was made by Mike Roberts, duly seconded by Robert Blackmon, to approve Memorandum of Understanding with MS Department of Health to accept an AmBus kit.

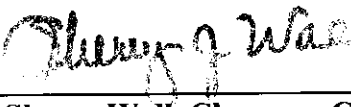
The vote on the motion was as follows:

Supervisor Mike Pickens, voted yes
Supervisor Jeff Busby, voted yes
Supervisor Robert Blackmon, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Busby, declared the motion carried, this the 2nd day of June, 2014.



Jeff Busby, President
Board of Supervisor



Sherry Wall, Chancery Clerk

1. PURPOSE

II. DESCRIPTION

III. ACTIVATION

Contact: Primary: *DAVID A. SHAW, 662-234-5667 or 662-832-5113*
Secondary: *JERRY JOHNSON, 662-816-8678*
Alternate: *Gary (Chick) Drewrey, 662-473-6306*

Lafayette County School Bus Shop, 117 Commodore Drive South, Oxford, MS 38655

IV. RESPONSIBILITIES

1. Work with the local school district(s) to secure bus (es) for kit installation. The school district(s) may dedicate a bus for permanent installation or store the kit(s) for use in local emergencies on an as needed basis. However, state activation will take priority over local use.
2. Designate appropriate staff to assemble and install the kit(s).
3. Assign 2 drivers to deploy with the bus (es).
4. Provide MSDH with 24/7 contact information and immediately notify MSDH if this information changes.

5. Designate a primary location where the kit will be stored, assembled and installed, and keep these locations and equipment available for inspection by MSDH personnel anytime before, during or after activation.
6. During the established hurricane season (June-September), it is recommended that the designated school district(s) install the kit(s) at maximum litter/cot configuration for quicker response.

During the response to a declared state of emergency or mass casualty event, **LAFAYETTE COUNTY EMA** will be required to:

1. Contact the appropriate facility housing the kit for activation.
2. If the kit(s) have not been installed on a permanent basis, the county will work with the participating school district(s) to provide staff and supplies to assemble and install the kit(s).
3. Work with the participating school district(s) to notify and activate two drivers for the bus(es)

V. PUBLIC INFORMATION COORDINATION

News releases or conferences held for the purpose of publicizing this partnership and the results thereof will be conducted jointly or with the concurrence of both agencies with respect to content.

VI. FUNDING

The non-ambulatory evacuation bus kit(s) are provided at no-cost by MSDH. **LAFAYETTE COUNTY EMA** is responsible for storing the kit, securing staff to assemble and install the kit in the bus, and securing drivers to operate the bus.

- A. INITIAL COSTS: Initial costs incurred by MSDH to purchase the kit(s).
- B. ACTIVATION COSTS

In the event that the terms of this agreement are activated in response to a declared State of Emergency or mass casualty incident or in the event that a designated district participates in a drill/exercise at the request of MSDH **LAFAYETTE COUNTY EMA** may invoice MSDH based on the following schedule for each day that this agreement is activated by MSDH.

1. Payment for time of personnel who are paid by/through **LAFAYETTE COUNTY EMA** and who respond to and assist in assembling or installing the kit(s), who operate the bus(es) during the activation, may be reimbursed based on Federal Emergency Management Agency (FEMA) rates for individual discipline:
 - a. Kit Installers
 - b. Bus Drivers
 - c. Fuel used for bus(es) during deployment
2. Any equipment costs approved on the FEMA Schedule of Equipment Rates found at <http://www.fema.gov/government/grant/pa/eqrates.shtm>.
3. Costs associated with the use of any equipment or personnel in a local event will be negotiated with the authority requesting use of the resources.

Documentation submitted to MSDH must include worker sign in/out sheets and usage logs for items listed on the FEMA Schedule of Equipment Rates, if applicable. Documentation will be submitted to:

Mississippi State Department of Health
Health Protection, O-320
P.O. Box 1700
Jackson, MS 39215-1700

VII. EFFECTIVE DATE, AMENDMENT, AND TERMINATION

This Memorandum of Agreement becomes effective on the date of final signature by MSDH and will remain in effect until superseded, suspended, or terminated by written mutual agreement. Either party wishing to terminate this agreement shall submit a written notification no fewer than sixty (60) days prior to the desired termination date.

VIII. ACCEPTANCE OF AGREEMENT

Lafayette County Emergency
Management Agency

Mississippi State Department of Health

David A. Shaw, EMA Coordinator

Respondent Contact Name and Title

Director, Office of Emergency Date
Planning and Response

P.O. Box 1240

Address

Oxford, MS 38655

City, State, Zip

Director, Health Protection Date

662-234-5667

Contact Phone Number (office)

662-832-5113

Phone Number (cellular)

662-232-8688

Phone Number (fax)

Signed

Date

6/2/2014